**Financial Support procedure overview**

The College in line with Education Skills Funding Agency (ESFA) funding guidance rules (2020-2021) has implemented a number of changes to how funds will be distributed for academic year 2020/2021. This document will outline the changes and rationale for all AEB (Adult Education Budget) funding for 2020/2021.

The AEB budget is separated in three categories; Hardship, Residential Access and 20+ childcare funding.

Hardship funding is financial support for disadvantaged students to access College. The College will use this funding to support the following; travel, course related costs (such as books, resources, printing etc.), transport costs, retake examination fees (without any further study), accreditation/registration fees, domestic and emergency funding and accommodation costs for visits to universities.

Residential Access is to pay for costs where students are living away from home in order to study at the College. This will cover the students living in College accommodation and all associated costs (meals) where applicable.

20+ childcare funding for students aged 20 or older on their first day of learning. This fund is for students who are at risk of not starting or continuing learning because of childcare costs.

The following table highlights the changes in funding allocation for each cohort of student as a result of working within the auspices of ESFA guidelines.

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| Academic years 2019/2020 2020/2021 |
| Full time residential over 23 weeks |
| Travel | One return journey per term. Student to pay first £80 | No expenses to be claimed unless in exceptional circumstances as agreed by ELT |
| Hardship – course related costs | £120.00 maxCosts in this funding also covered costs for University trips.  | £120.00 max |
| Domestic Emergencies | Up to £750  | No expenses to be claimed |
| Emergency Fund | No fund (this fund was an integrated fund with domestic emergencies) | £50.00 max |
| Examination fees | Taken from hardship course related payment  | Limited to one retake per academic year (if no further study). |
| UCAS cost | £20.00 (one choice) and up to £25.00 for max of five choices. This would be taken from the hardship payment.  | £20.00 (one choice) and up to £25.00 for max of five choices Up to £60.00 per night for University accommodation. Maximum 1 night. |
| Accommodation Cost | £2920 allocated to student with payments made directly to the College for residential costsMeal allowance breakfast, lunch and evening dinner; costs paid directly to the College.Parent learning allowance if student living on site with child: £1716 (paid directly to the student) | Residential costs to be paid directly to the College. Meal allowance breakfast, lunch and evening dinner; costs paid directly to the College. Laundry costs for one week. |
| Hardship Bursary | £696 in 9 monthly instalments paid directly to student (£64.60 per month) | No living allowance bursary   |
| Child Care | If child in College Children Centre - unlimited costs (this is separate to Parent Learning Allowance)  | Up to £45 per child per day capped £26,000 |
| Full time non-residential over 23 weeks |
| Travel | Up to max £1500 with student paying the first £80 travel expenses. | Mileage £0.40 capped @£1,500Travel expenses (e.g. bus/train fares) capped at £1,500 |
| Hardship – course related costs | £120.00 max | £120.00 max |
| Domestic Emergencies | £750.00 max | £750.00 max |
| Emergency Fund | Any emergency payments would be taken from domestic emergency allowance  | £50.00 max |
| Examination fees | Taken from hardship course related payment | Limited to one retake per academic year(if no further study). |
| UCAS cost | £20.00 (one choice) and up to £25.00 for max of five choices - this would be taken from hardship – course related payment | £20.00 (one choice) and up to £25.00 for max of five choices Up to £60.00 per night for University accommodation. Maximum 1 night. |
| Accommodation Cost | Non-residential no payment  | Non-residential no payment  |
| Hardship Bursary | £2778 Non Residential Student Grant paid over 9 months £ 525 lunches paid directly to College Parental Learning allowance - £1716Adult Dependant Allowance - £3007  | £600 per academic year.No direct allowance for lunches – lunch costs to be taken from bursary |
| Child Care | Unlimited  | £45 per day, per child  |
| Part time up to and under 23 weeks |
| Travel | £150 max with first £80 expenses being paid by student  | •Mileage £0.40 capped @£50.00 per course.•Travel expenses (e.g. bus/train fares) capped at £50.00.•Claim for up to 5 courses per year.•Up to £250.00 per academic year. |
| Hardship – course related costs | £120.00 max | £120.00 max |
| Domestic Emergencies | A limited fund with no upper limit to student | No allowance  |
| Emergency Fund | No allowance  | No allowance  |
| Examination fees  | Taken from course related payments | Limited to one retake per academic year (if no further study). |
| Accommodation Cost if student is residential  | Meal allowance will cover evening dinner and breakfast. Payment made directly to College . | Meal allowance will cover evening dinner and breakfast. Payment made directly to College. |
| Child Care | No upper limit  | £45 per child, per day |