

Business and Management

Time Management for Managers

What are the entry requirements?

No formal qualifications are required to study this course. A willingness to learn is essential.

Need more information?

You can find out more about Northern College and the courses on offer by calling us on 01226 776000 or emailing us courses@northern.ac.uk

Course description

This course aims to provide a tool kit of time management techniques to assist managers and their teams to make the best of their working time, thus enabling greater productivity and allowing managers to support their teams to do the same. Provision can be tailored to meet organisational needs. This is a one- day non-accredited training course which can be used to complement CPD activities and promote teamwork. Successful candidates will receive a Northern College Certificate of achievement.

What can this course lead to?

Offers of other business and management related courses

Want to learn more?

You can find out more about Northern College and the courses on offer at one of our Open Events [<https://www.northern.ac.uk/open-events/>]

Location

1-Onsite

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