



**NORTHERN COLLEGE FOR RESIDENTIAL ADULT EDUCATION
APPLICATION FOR STUDENT ADMISSION (ACCESS TO HE DIPLOMA)**

Family Name

First Names

Male/Female (circle as appropriate)

Full Address

Postcode

**PLEASE AFFIX
PASSPORT
PHOTOGRAPH**

**(Applications
without a
photo will not
be accepted)**

Telephone Nos.

Home: Work: Mobile:

Date of Birth

Age

Marital
Status

Nationality

Home Local
Education Authority

If you are a non UK National, please provide a copy of your passport/original in-date National Identity Card/Original Biometric Card

Would you like to study the Access to HE Diploma:

Residential

Non-Residential

Please indicate your preferred Access to HE option:

Computing

Humanities

Social Sciences

Do you require childcare: **YES/NO**

If yes, please complete:

Name of child	Sex	Age	Date of Birth

Do you consider yourself to be disabled?

YES/NO

Please give details of any disability or serious medical condition: _____

Do you have any difficulties with learning (e.g. reading, writing, maths)?

YES/NO

If YES, please give details: _____

Have you been resident in the UK permanently (or any other EU/EEA country) for the last 3 years?

YES/NO

If no, state country

Please state your current status:

- UK Citizen
- Student Visa
- Refugee
- Indefinite Leave to Remain
- Exceptional Leave to Enter or Remain in the UK
- Right of permanent residence in the UK
- Right of Abode in the UK
- Asylum seeker – date of asylum application:
- Asylum seeker refused asylum and granted support under Section 4 of the Immigration and Asylum Act 1999
- Humanitarian Protection or Discretionary leave to enter or remain in the UK
- Non EEA national with work related immigration permission
- Spouse or civil partner Visa: Date of marriage or civil partnership: Spouse or civil partner's nationality :
- None of these: Please specify:

If your spouse or partner is not a British national, has he/she been granted indefinite leave to remain in the UK? **Yes/No/N/A (please circle)**

If your spouse or partner is not a British national, has he/she been granted Right of Abode in the UK? **Yes/No/N/A (please circle)**

Are you currently in paid employment? **YES/NO**

If yes
Name, address
and telephone
no. of present
employer.

If you are unemployed say for how long (years & months) you have been without work

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Give details of all full-time employment since leaving school (list earliest first). Indicate any periods when you were not in paid employment and please provide an explanation for any gaps e.g. ill health

From	To	Name of employer and type of work

Full time secondary school education.

From	To	Schools Attended	Qualifications Obtained

Give details of any Courses you have attended at Northern College.

Please give details of all other periods of education and/or training since leaving school. Include all part-time and full-time courses - whether day release or evening classes, or weekend schools. (e.g. apprenticeships, WEA, Trade Union, University Extra Mural or Local Authority).

From	To	Type of course/training

Qualifications obtained since leaving school (e.g. RSA, ONC, HND, City and Guilds, Diploma or Certificate)

Please give details of any community group or voluntary organisation for which you have worked locally; political party work including any period served as a local councillor/school governor etc.

Please give details of your interests, and the clubs and societies to which you belong. Also include any TU membership including the name of the union and any office held with dates

REFEREES (Please give the names and addresses of **two** persons to whom reference can be made regarding your character; educational commitment; community group and/or trade union experience. Please note these should not include immediate family members - mother, father, sister, brother etc) At least one should be a person of professional standing e.g. teacher, GP etc.

In what capacity do you know this person?

In what capacity do you know this person?



NORTHERN COLLEGE OF RESIDENTIAL ADULT EDUCATION

EQUAL OPPORTUNITIES MONITORING

The College is striving to become an Equal Opportunities educational institution and has a policy of monitoring applications from prospective students so that it can see whether satisfactory proportions of people from different social groups apply and are given equal opportunity for course places. As part of this monitoring policy you are invited to provide the information below.

Your application will be in no way prejudiced if you decline to complete this form.

1. Description of ethnic origin

Asian or Asian British - Bangladeshi	Mixed - White and Black African	
Asian or Asian British - Indian	Mixed - White and Black Caribbean	
Asian or Asian British - Pakistani	Mixed - any other Mixed background	
Asian or Asian British - any other Asian background	White - British	
Black or Black British - African	White - Irish	
Black or Black British - Caribbean	White - any other White background	
Black or Black British - any other Black background	Any other Please state:	
Chinese		
Mixed - White and Asian	Not Known/Prefer not to say	

2. Physical status:

Able-bodied	Having a visual impairment	
Disabled, but not in receipt of disability benefit	Having a hearing impairment	
Disabled and in receipt of disability benefit	Have special access needs	

3. I am: Male Female

4. Is there anyone who relies on you for day to day care and assistance?

Yes No If Yes, are they:

Children under 16 Sick or elderly relative or friend

5. My age is:

20-29 30-39 40-49 50-59 60+

6. Do you have a disability? Yes No

Please return the completed questionnaire with your application forms.

The information you provide will be treated in the strictest confidence.

Data Protection

I understand that the information I have provided will be processed by the college in accordance with the General Data Protection Regulation (EU) 2016/679 (GDPR) and the Data Protection Act 2018.

The college’s data protection policy, privacy notices and associated procedures regarding how we store and process your data and your rights and how to exercise them can be found on our website at www.northern.ac.uk.

Consent

In order to ensure equality of opportunity and treatment the college monitors student recruitment and achievement with regards to ethnic origin and disability. In order to do this we need your consent.

I give my consent for the college to collect and process information regarding my:

Disability

Ethnic Origin

Health

In order to enable us to provide you with appropriate support with regards to any health conditions you have declared we need your consent to process your data.

I give my consent for the college to collect and process information regarding my declared health conditions.

Trade Union Membership

Where you have provided us with details of trade union membership we need your consent to store and process that data.

I give my consent for the college to collect and process information regarding my trade union membership.

Marketing - Courses

If you have previously studied at the college (or have completed an application process with us), we will send you information about the courses we provide (in data protection law this is on the basis of our *legitimate business interests*). We will however always give you the option to refuse marketing and you can opt out at any time.

If you wish to refuse marketing regarding our courses please tick here.

Contact from the ESFA

The Education and Skills Funding Agency (ESFA), on behalf of the Secretary of State for the Department of Education (DfE), may want to contact you regarding courses or learning opportunities and surveys and research. They require your consent to do this. Please tick if you wish to receive:

Information regarding courses or learning opportunities

By post

By phone

By email

Information regarding surveys and research

By post

By phone

By email

Signature:Date.....

THE NORTHERN COLLEGE FOR RESIDENTIAL ADULT EDUCATION

Applications for One Year Access to HE Diploma Course in 2019/2020

WHO CAN APPLY

Men and women over 19 years of age. You don't need formal qualifications but it can help if you have done some sort of studying recently e.g. an evening class.

HOW TO APPLY

Read the **Northern College Prospectus**.. If you have any queries please write or phone the Diploma Admin Office and ask for advice.

Send your completed Application Form to:

The Diploma Admin Office
Northern College
Wentworth Castle
Stainborough
BARNLEY S75 3ET

Telephone (01226) 776000 Ext 6057

ADMISSION

The offer of a place is dependent upon the results of attendance at an Admissions Day, which will include an interview and a literacy task. The interview will be based on the information furnished in your Application Form. It is very important therefore that you devote an appropriate amount of time and trouble to the completion of the Form.

You should explain, **as fully as you can** in the space provided, your reasons for applying to the College, what you would like to study and why it interests you, why you would like to have a period of full-time residential study (if appropriate) and what future use you hope to make of the opportunity.

As soon as possible upon receipt of your application you will be informed whether you have been selected for interview.

Unless you are a late applicant you will be informed as soon as possible after your interview whether the College can offer you a place for the academic year starting at the end of September 2019. If you are offered a place it will be dependent on a satisfactory medical report. Details will be sent to successful applicants.

Applications for the Course beginning September 2019 should be submitted as early as possible. There is no formal closing date for receipt of applications but you are strongly advised to apply as soon as possible

